

MINUTES
Integrated Commissioning Executive (ICE)
29 March 2018

Attendees

Mark Tebbs – Director of Commissioning, NHS Thurrock CCG
Catherine Wilson – Strategic Lead for Commissioning and Procurement, Thurrock Council
Jo Freeman – Management Accountant, Thurrock Council
Tendai Mwangagwa - Head of Finance, NHS Thurrock CCG
Iqbal Vaza – Strategic Lead for Performance, Quality and Information, Thurrock Council
Allison Hall – Commissioning Officer, Thurrock Council
Philip Clark – Continuing Health Care Transformation Lead
Ceri Armstrong - Senior Health and Social Care Development Manager, Thurrock Council
Darren Kristiansen – Business Manager Health and Wellbeing Board, Thurrock Council

Apologies

Roger Harris – Corporate Director of Adults, Housing and Health, Thurrock Council (Joint Chair)
Mandy Ansell – Accountable Officer, NHS Thurrock CCG (Joint Chair)
Jeanette Hucey – Director of Transformation, NHS Thurrock CCG
Les Billingham – Assistant Director for Adult Social Care and Community Development, Thurrock Council
Christopher Smith – Programme Manager Health and Social Care Transformation, Thurrock Council
Dave Mountford, Interim Chief Finance Officer, NHS Thurrock CCG
Mike Jones – Strategic Resources Accountant, Thurrock Council
Jane Foster-Taylor – Chief Nurse, NHS Thurrock CCG
Ian Wake – Director of Public Health, Thurrock Council

Guests

Emma Sanford, Strategic Lead for Health and Social Care, Public Health

1. Welcome and Introductions

Mark Tebbs chaired the meeting.

2. Minutes of the last meeting

The minutes of 22 February ICE were agreed. Members considered the action log and agreed which actions could now be closed and will be reflected in the action log.

Discussions on specific actions included:

- Action 2, GP provision at Collins House. Members learned that the current contract concludes on Saturday 31 March 2018. It was agreed to extend the contract on a rolling monthly basis and that further discussions are necessary between CCG and Council commissioners
- Action 3, event focussed on the Local Digital Roadmap. Iqbal advised that he will consult with Roger Harris to determine next steps.
- Action 8, suggestions had been received from colleagues on the mobilisation of services report and supporting business cases. Catherine Wilson agreed to circulate a final version of the report to ICE members.

3. BCF Plan 2017-19 – Performance

DTOC Report and the BCF scorecard

Iqbal Vaza introduced the item. Key points included:

- The target for January 2018 of 313 days had been achieved.
- Provisional figures for February suggest that the target of 283 days will not be achieved.
- In the year-to-date (April-January) there have been 2,874 delayed transfers of care (delayed days). This is 493 days lower than the same period in the previous year (3,367). The current year-end projection is 3,448 delayed days which would be 401 days under target.

During discussions the following points were made:

- It would be helpful to use local data to inform reporting against the 91 day target. For example, it would be helpful to establish whether people have been discharged appropriately and not re-admitted to hospital. It was suggested that this could be considered as part of the Mede-Analytics Project

Action Emma Sanford

4. BCF Plan 2017 – 2019 Finance Report

Jo Freeman updated members. Key points included:

- Provisional figures show that the 2018/19 FY Budget can meet the planned expenditure and projects and programmes that have been identified for funding during the financial period.
- The budget sheet showing expected financial expenditure for FY2018/19 will be shared with Mandy Ansell and Roger Harris.

During discussions ICE members agreed that a meeting will be set up with Roger Harris and Mandy Ansell to discuss final figures and secure approval on projects and programmes that will be funded during 2018/19.

Action Jo Freeman

5. Using BCF in future to pool budgets within Thurrock for placement costs / LD Transformation paper

Members agreed that this item would be deferred until the next meeting.

Action Catherine Wilson

6. Integrated Commissioning Contracting Plan and revising ICE Terms of Reference

Mark Tebbs provided members with an update which included:

- Reminding members that the purpose is to develop the Commissioning and Contracting Model for Thurrock CCG and Thurrock Council Adult Social Care to deliver integrated commissioning within the remit of an 'Accountable Care Alliance'.
- Support had been secured from NELFT to develop a draft plan which was shared with members.

During discussions the following points were made:

- It was agreed that a PID will be shared at the next ICE meeting

Action Mark Tebbs / Catherine Wilson

7.AOB

Ceri Armstrong provided an update from the East of England BCF Leads' Teleconference (28th March). Key points included:

- Operational guidance is likely to be published following Purdah;
- Provisional DTOC baselines and criteria for target setting likely to be published following Easter with submission at the end of April;
- Revision of the other BCF KPIs will need to be submitted – likely to be June/July
- Successor to the BCF likely following 18-19, with 19-20 likely to be a transitional year.

Allison Hall made members aware that the IBCF and BCF quarterly returns (quarter 4) will be signed-off at the next ICE.

Philip Clark has developed a template in response to NHS England's new Enhanced Healthcare in Care Homes planning guidance and agreed to circulate the guidance and template to members. It has been agreed that ICE members will review the template and provide contributions to Philip at Phillipclark@nhs.net. Contributions are requested by no later than close of business, Friday 20 April.

Action ICE members